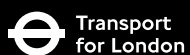


<https://www.mevitae.com/>



ETHICAL SCREENING: YOUR PERSONALIZED HIRING AGENT

CLIENTS:



MeVitae is the first ethical AI tool designed to identify future high performers—fairly and transparently.

 Talent Screening

MONES AI-SALMAN
6166 Leesburg Pike, Falls Church, VA 22044
Cell: 301.844.8387
Email: mones.alsalman@gmail.com

Executive Summary:
I am a mid-career management associate who worked on grants provided by United States Government and administered by United Nations in Iraq. I have also managed a customer service department for five years. Additionally, I am a certified translator worked with the US Embassy and couple of projects administered by USAID, in addition to my work as a translator on freelance basis.

EDUCATION:
2001 Bachelor degree, Translation, College of Arts, University of Mosul, Iraq

WORK HISTORY

Property Assistant Manager
Capital Investment Advisors, Virginia, USA **7/2016 – Present**

- Interviews new prospective tenants and gives tours of property.
- Process applications, conducts credit checks and calls references.
- Distribute and collects leases and ensures that all required legal documents are signed.
- Address and promptly resolves questions, requests, and complaints from tenants.
- Inspect property on a regular basis to assess condition of buildings and grounds, and to ensure that empty units are ready for new tenants.
- Attend to necessary repairs and maintenance.
- Report any problems or issues to property manager.
- Manage records and files of current tenants.

Leasing Agent,
Capital Investment Advisors, Virginia, USA **4/2016 – 7/2016**

- Present properties and provided amenities in a positive light to prospective tenants
- Act as a landlord for property owners and help them navigate the property market

Candidate Category: 4 Filter

▼ **Essential (3)**

▼ Experience of working in a similar team assistant or PA role at a FTSE 250 company 40%

Questions (Click on the questions below to highlight where they apply on the resume)

- 1 Does the candidate have experience working in a similar team assistant or PA role clearly stated on their CV? ●
- 1 Have they previously worked at a FTSE 250 company? ●
- 1 Can they provide examples of tasks they performed in a similar team assistant or PA role? ●
- 1 Does their CV mention any specific responsibilities that align with a team assistant or PA role, such as scheduling, correspondence, or event coordination? ●
- 0 Are there any references or testimonials from previous FTSE 250 companies mentioned in their CV? ●

▼ Excellent attention to detail and accuracy 75%

Questions (Click on the questions below to highlight where they apply on the resume)

- 1 Does the candidate's CV mention tasks that require high levels of accuracy, such as document preparation, minutes of meetings, or event planning? ●

Solutions at a glance

REQUIREMENT GENERATION

Our NLP technology effortlessly scans and extracts key requirements from job descriptions and organizes it into a clear, editable list, avoiding subjective screening by standardizing your key criteria

AI CANDIDATE SCREENING

Our AI-powered screening removes the hiring black box by providing transparent reasoning for external and internal candidate categorization to help you feel confident in your hiring decisions

RESUME HIGHLIGHTING

Say goodbye to sifting through endless resumes. Our AI instantly highlights the key sections of a candidate's resume, aligning them with your specific screening criteria and spotting what matters

PRE-SCREEN QUESTIONS

AI generates questions tied to the role's success criteria. Hiring managers can tweak, review, or add nuance, while the AI answers them using evidence from CVs, internal records, or applications

ANONYMIZATION

We anonymize 30+ parameters of candidate profiles, ensuring merit-based hiring without losing context. This minimizes review bias, helping you and our AI make more informed decisions, faster

DATA AND SECURITY

Trust and integrity come first. Fully ICO-audited and compliant with global privacy standards, including U.S. state regulations. MeVitae ensures your hiring process is fast, secure, and reliable

90%

TIME SAVED

80%

BAD HIRE RISK REDUCTION

50%+

INCREASE IN DEI METRICS

85%

COST SAVED

10,000+

RESUMES SCREENED <600 SECONDS

2x

TALENT POOL INCREASE